Senate File 282 - Introduced

SENATE FILE

BY COMMITTEE ON STATE

GOVERNMENT

(SUCCESSOR TO SSB 1231)

Passed	Senate,	Date	Passed	House,	Date	
Vote:	Ayes	Nays	Vote:	Ayes	Nays _	
	A	pproved				

A BILL FOR

1 An Act relating to public records and open meetings, including 2 the creation of the public records, open meetings, and privacy 3 advisory committee, and providing an effective date. 4 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF IOWA: 5 TLSB 2139SV 83

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Section 1. Section 8A.341, subsection 2, Code 2009, is
    2 amended to read as follows:
           2. If money is appropriated for this purpose, by November
    4 1 of each year supply a report which contains the name,
    5 gender, county, or city of residence when possible, official 6 title, salary received during the previous fiscal year, base
    7 salary as computed on July 1 of the current fiscal year, and
   8 traveling and subsistence expense of the personnel of each of
   9 the departments, boards, and commissions of the state
1 10 government except personnel who receive an annual salary of
1 11 less than one thousand dollars. The number of the personnel
1 12 and the total amount received by them shall be shown for each 1 13 department in the report. All employees who have drawn
1 14 salaries, fees, or expense allowances from more than one
  15 department or subdivision shall be listed separately under the
1 16 proper departmental heading. On the request of the director, 1 17 the head of each department, board, or commission shall
1 18 furnish the data covering that agency. The report shall be 1 19 distributed upon request without charge in an electronic 1 20 medium to each caucus of the general assembly, the legislative
1 21 services agency, the chief clerk of the house of
  22 representatives, and the secretary of the senate. Copies 23 the report shall be made available to other persons in an
                                                                          Copies of
1 24 electronic medium upon payment of a fee, which shall not 1 25 exceed the cost of providing the copy of the report. Sections 1 26 22.2 through 22.5 apply to the report. All funds from 1 27 the sale of the report shall be deposited in the printing
1 28 revolving fund established in section 8A.345.
1 29 Sec. 2. Section 8E.202, subsection 1, unnumbered paragraph 1 30 1, Code 2009, is amended to read as follows:
           The department and each agency shall provide for the widest
  32 possible dissemination of information between agencies and the 33 public relating to the enterprise strategic plan and agency
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1 34 strategic plans, including but not limited to internet access.
  35 This section does not require the department or an agency to
    1 release information which is classified as a confidential
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    2 record under this Code, including but not limited to section
    \frac{3}{22.7}.
   4 Sec. 3. Section 8E.202, 5 amended to read as follows:
                      Section 8E.202, subsection 3, Code 2009, is
           3. A record which is confidential under this Code-
      including but not limited to section 22.7, shall not be
   8 released to the public under this section.
         Sec. 4. Section 10B.5, subsection 2, Code 2009, is amended
2 10 to read as follows:
           2. Information provided in reports required in this
2 12 chapter is \frac{1}{2} an optional confidential record as provided in
2 13 section 22.7. The attorney general may have access to the
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2 14 reports, and may use information in the reports in any action

2 15 to enforce state law, including but not limited to chapters 2 16 9H, 9I, and 10C. The reports shall be made available to 2 17 members of the general assembly and appropriate committees of 2 18 the general assembly in order to determine the extent that 2 19 agricultural land is held in this state by corporations and 2 20 other business and foreign entities and the effect of such 21 land ownership upon the economy of this state. The secretary 22 of state shall assist any committee of the general assembly 2 23 studying these issues. Sec. 5. Section 21.2, subsection 1, Code 2009, is amended 2 24 2 25 by adding the following new paragraph: 2 26 NEW PARAGRAPH. i. An entity eligible to exercise 2 27 tax=exempt bonding authority under chapter 7C, including a 28 nonprofit tax=exempt bonding authority under chapter 7C 29 designated by the state to serve as a secondary market for 30 student loans and a nonprofit tax=exempt bonding authority 31 under chapter 7C whose board of directors is appointed by the 2 32 governor. 33 Sec. 6. Section 21.2, subsection 2, Code 2009, is amended 2 34 to read as follows: "Meeting" means a gathering in person or by 35 2. <u>a.</u> electronic means, formal or informal, of a majority of the 3 2 members of a governmental body where there is deliberation or 3 action upon any matter within the scope of the governmental 4 body's policy=making duties. A meeting includes a series of 5 gatherings of members who constitute less than a majority of 6 the members at each gathering, but who collectively constitute a majority of the members, where the series of gatherings 8 includes deliberation or action upon any matter within the 9 scope of the governmental body's policy=making duties. b. Meetings shall A "meeting" does not include a any of the following: (1) A gathering of members of a governmental body for 3 13 purely ministerial or social purposes when there is no 3 14 discussion of policy or no intent to avoid the purposes of 3 15 this chapter. 3 16 (2) Written electronic communications by one or more 17 members of a governmental body or by its chief executive 18 officer that are ordinarily preserved and are accessible and 19 that are sent to a majority of the members of the governmental 20 body, or a series of such written electronic communications each sent only to a minority of the members of the governmental body but that in the aggregate are sent to a majority of its members that do both of the following: 3 24 (a) Concern a particular matter within the scope of the governmental body's policy=making duties. 3 26 (b) Would otherwise constitute a meeting. However, this exclusion only applies if the written 28 electronic communications, to the extent such communications 3 27 3 29 are not exempt from disclosure pursuant to section 22.7 or 30 another statute, are either posted on the governmental body's 31 internet site or public bulletin board at least twenty=four 32 hours prior to the next regular meeting or copies are made 33 available for public inspection at least twenty=four hours <u>34 prior to the governmental body's next regular meeting. If a</u> 35 special meeting is held on the subject matter of the 1 communications before the next regular meeting, the 2 communications shall be posted at least twenty=four hours 3 prior to the special meeting or made available for public 4 inspection at least twenty=four hours prior to that meeting. Sec. 7. Section 21.4, subsections 1 and 3, Code 2009, are 4 4 6 amended to read as follows: 1. A Except as provided in subsection 3, a governmental 4 8 body, except township trustees, shall give notice of the time, 9 date, and place of each meeting including a reconvened meeting 10 of the governmental body, and its the tentative agenda of the 11 meeting, in a manner reasonably calculated to apprise the 4 12 public of that information. Reasonable notice shall include 4 13 advising the news media who have filed a request for notice 4 14 with the governmental body and posting the notice on a 4 15 bulletin board or other prominent place which is easily 4 16 accessible to the public and clearly designated for that 4 17 purpose at the principal office of the body holding the 4 18 meeting, or if no such office exists, at the building in which 4 19 the meeting is to be held. 4 2.0 3. Subsection 1 does not apply to any of the following: a. A meeting reconvened within four hours of the start of 4 21 its recess, where an announcement of the time, date, and place of the reconvened meeting is made at the original meeting in 23 open session and recorded in the minutes of the meeting and

4 24 open session and recorded in the m 4 25 there is no change in the agenda.

A meeting held by a formally constituted subunit of a 4 27 parent governmental body may conduct a meeting without notice 28 as required by this section during a lawful meeting of the 4 29 parent governmental body, or during a recess in that meeting 4 30 of up to four hours, or a meeting of that subunit immediately 4 31 following that the meeting of the parent governmental body, if 4 32 the meeting of the that subunit is publicly announced in open session at the parent meeting and the subject of the meeting 34 reasonably coincides with the subjects discussed or acted upon 4 35 by the parent governmental body.

Sec. 8. Section 21.5, subsection 1, paragraph j, Code 2009, is amended to read as follows:

j. To discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for 6 that property. The minutes and the tape audio recording of a 7 session closed under this paragraph shall be available for 8 public examination when the transaction discussed is 9 completed.

Section 21.5, subsection 4, Code 2009, is amended Sec. 9. 11 to read as follows:

5 12 4. A governmental body shall keep detailed minutes of all 5 13 discussion, persons present, and action occurring at a closed 5 14 session, and shall also tape audio record all of the closed 5 15 session. The detailed minutes and tape audio recording of a 5 16 closed session shall be sealed and shall not be public records 17 open to public inspection. However, upon order of the court 5 18 in an action to enforce this chapter, the detailed minutes and 5 19 tape audio recording shall be unsealed and examined by the 5 20 court in camera. The court shall then determine what part, if 21 any, of the minutes should be disclosed to the party seeking 22 enforcement of this chapter for use in that enforcement 5 23 proceeding. In determining whether any portion of the minutes 24 or recording shall be disclosed to such a party for this 25 purpose, the court shall weigh the prejudicial effects to the 5 26 public interest of the disclosure of any portion of the 27 minutes or recording in question, against its probative value 28 as evidence in an enforcement proceeding. After such a 5 29 determination, the court may permit inspection and use of all 30 or portions of the detailed minutes and tape audio recording 31 by the party seeking enforcement of this chapter. A 32 governmental body shall keep the detailed minutes and tape 5 33 audio recording of any closed session for a period of at least 34 one year from the date of that meeting, except as otherwise

required by law.

Sec. 10. Section 21.6, subsection 3, paragraph a, Code 2 2009, is amended to read as follows:

3 a. Shall assess each member of the governmental body who 4 participated in its violation damages in the amount of not 5 more than five hundred dollars nor and not less than one 6 hundred dollars. However, if a member of a governmental body
7 knowingly participated in such a violation, damages shall be
8 in the amount of not more than two thousand five hundred
9 dollars and not less than one thousand dollars. These damages 6 10 shall be paid by the court imposing it to the state of Iowa, 6 11 if the body in question is a state governmental body, or to 6 12 the local government involved if the body in question is a 6 13 local governmental body. A member of a governmental body 6 14 found to have violated this chapter shall not be assessed such 6 15 damages if that member proves that the member did any of the 6 16 following:

(1)Voted against the closed session.

6 17 6 18 (2) Had good reason to believe and in good faith believed 6 19 facts which, if true, would have indicated compliance with all 20 the requirements of this chapter.

(3) Reasonably relied upon a decision of a court or a 6 22 formal opinion of the attorney general or the attorney for the 6 23 governmental body, given in writing, or as memorialized in the 6 24 minutes of the meeting at which a formal oral opinion was 6 25 given, or an advisory opinion of the attorney general or the 6 26 attorney for the governmental body, given in writing.
6 27 Sec. 11. NEW SECTION. 22.0A PURPOSE.
6 28 The purpose of this chapter is to provide as much

6 29 transparency in government operations as possible consistent 6 30 with the need to avoid undue invasions of personal privacy and 6 31 the need to avoid significant interference with the 6 32 achievement of other important and legitimate state 6 33 objectives.

Section 22.1, Code 2009, is amended to read as 6 34 Sec. 12. 6 35 follows:

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^{22.1} DEFINITIONS.

"Confidential record" means a government record 3 designated by statute as unavailable for examination and 4 copying by members of the public. 5 1. 2. The term "government "Government body" means this 6 state, or any county, city, township, school corporation, 7 political subdivision, tax=supported district, nonprofit 8 corporation other than a fair conducting a fair event as 9 provided in chapter 174, whose facilities or indebtedness are 7 10 supported in whole or in part with property tax revenue and 11 which is licensed to conduct pari=mutuel wagering pursuant to 7 12 chapter 99D, an entity eligible to exercise tax=exempt bonding 7 13 authority under chapter 7C, including a nonprofit tax=exempt 7 14 bonding authority under chapter 7C designated by the state to 15 serve as a secondary market for student loans and a nonprofit 16 tax=exempt bonding authority under chapter 7C whose board of 7 17 directors is appointed by the governor, or other entity of 7 18 this state, or any branch, department, board, bureau, 7 19 commission, council, committee, official, or officer of any of 7 20 the foregoing or any employee delegated the responsibility for 7 21 implementing the requirements of this chapter. B. "Government record" means a record owned by, created in the possession of, or under the control of, any unit, 23 by, 7 24 division, or part of state or local government or the 7 25 officials or employees of such public bodies in the course of 7 26 the performance of their respective duties. 27 2. 4. The term "lawful "Lawful custodian" means the 28 government body currently in physical possession of the public 7 29 <u>government</u> record. The custodian of a <u>public government</u> 7 30 record in the physical possession of persons outside a 7 31 government body is the government body owning that government 7 32 record. The <u>government</u> records relating to the investment of 7 33 public funds are the property of the public body responsible 7 34 for the public funds. Each government body shall delegate to 35 particular officials or employees of that government body the responsibility for implementing the requirements of this 2 chapter and shall publicly announce the particular officials 3 or employees to whom responsibility for implementing the 4 requirements of this chapter has been delegated. "Lawful 5 custodian" does not mean an automated data processing unit of 6 a public body if the data processing unit holds the government 7 records solely as the agent of another public body, nor does 8 it mean a unit which holds the government records of other 8 8 9 public bodies solely for storage. 8 10 3. As used in this chapter, "public records" includes all 8 11 records, documents, tape, or other information, stored or 8 12 preserved in any medium, of or belonging to this state or any 8 13 county, city, township, school corporation, political 14 subdivision, nonprofit corporation other than a fair 8 15 conducting a fair event as provided in chapter 174, whose 8 16 facilities or indebtedness are supported in whole or in part 8 17 with property tax revenue and which is licensed to conduct 8 18 pari=mutuel wagering pursuant to chapter 99D, or tax=supported 8 19 district in this state, or any branch, department, board, 8 20 bureau, commission, council, or committee of any of the 8 21 foregoing. "Public records" also includes all records relating to the 8 22 8 23 investment of public funds including but not limited to 8 24 investment policies, instructions, trading orders, or 8 25 contracts, whether in the custody of the public body 8 26 responsible for the public funds or a fiduciary or other third 8 27 party. 8 28 "Optional confidential record" means a government 8 29 record designated by statute as unavailable for examination 8 30 and copying by members of the public unless otherwise ordered 8 31 by a court, by the lawful custodian of the records, or by 8 32 another person duly authorized to release such information. 8 33 6. "Public record" means a government record to which 34 members of the public have an unqualified right to examine and 35 copy and includes a government record not designated by 1 statute as either a confidential record or an optional 2 confidential record. 7. "Record" means information of every kind, nature, and form preserved or stored in any medium including but not 5 limited to paper, electronic media, or film media. 6 Sec. 13. Section 22.2, subsection 2, Code 2009, is amended 7 to read as follows: 9 2. A government body shall not prevent the examination or 9 copying of a public record by contracting with a nongovernment 9 10 body to perform any of its duties or functions. A record 11 created by, in the possession of, or under the control of, a 12 nongovernment body or person, which is a direct part of the

execution or performance of duties imposed upon the 9 14 nongovernment body or person by contract with a government 9 15 body under which the nongovernment body or person performs function of the government body, is a government record. The 9 17 lawful custodian of such a government record is the government 9 18 body with whom the nongovernment body or person has executed 19 the contract.

NEW SECTION. 22.2A RECORD REQUESTS == TIME Sec. 14.

1. Upon receipt of an oral or written request to examine 9 23 or copy a public record, the lawful custodian shall, if 9 24 feasible in the ordinary course of business, permit such 9 25 examination or copying at the time of the request. If it is 26 not feasible in the ordinary course of business to permit 9 27 examination or copying of the public record at the time of the 9 28 request, the lawful custodian shall immediately notify the 29 requester, orally or in writing, when such examination or 9 30 copying may take place, which shall be no later than five 9 31 business days from the time of the request unless there is 32 good cause for further delay. If further delay is necessary 33 because of good cause in responding to a request to examine or 34 copy a record the lawful custodian knows is a public record, 35 the lawful custodian shall provide the requester with a written statement detailing the reason or reasons for the delay and the date by which the request will be satisfied.

2. If the lawful custodian is in doubt as to whether the 4 record requested is a public record or whether the requester should be permitted to examine or copy an optional 6 confidential record specified in section 22.7, the lawful custodian shall make that determination within ten business 8 days from the date of the request unless further delay is 9 necessary because good cause, which is communicated in writing 10 10 to the requester. Examination or copying of the government 10 11 record shall be allowed within five business days from the 10 12 date the lawful custodian makes the decision in such 10 13 circumstances to permit examination or copying of the record 10 14 unless there is good cause for further delay in fulfilling the 10 15 request as provided in subsection 1.

3. If the lawful custodian denies a request to examine or 10 17 copy a public record, the custodian must provide the requester 10 18 at the time of the denial a written statement denying the 10 19 request and detailing the specific reason or reasons for the 10 20 denial.

4. If the lawful custodian does not fulfill a request to 10 22 examine or copy a public record within the times prescribed in 10 23 this section, the request shall be deemed denied and the 10 24 requester shall be entitled to file a lawsuit against the 10 25 lawful custodian pursuant to section 22.10.

Sec. 15. <u>NEW SECTION</u>. 22.2B PUBLIC RECORDS INFORMATION OFFICER.

1. Each government body shall designate and publicly 10 29 identify a public records officer responsible for serving as a 10 30 point of contact for members of the public requesting access 10 31 to government records pursuant to this chapter. The public 10 32 records officer shall oversee the government body's compliance 10 33 with the public records disclosure requirements of this 10 34 chapter. The public records officer shall also ensure the 10 35 government body's record retention and destruction policies and procedures comply with the applicable law.

2. A public records officer shall complete at least four 3 hours of training regarding the requirements of this chapter within six months of being designated the public records 5 officer for the government body.

Section 22.3, subsection 2, Code 2009, is amended Sec. 16. 7

to read as follows:

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11 2. All expenses of the examination and copying shall be 11 9 paid by the person desiring to examine or copy. The lawful 11 10 custodian may charge a reasonable fee for the services of the 11 lawful custodian or the custodian's authorized designee in 11 12 supervising the examination and copying of the records or in 13 reviewing the records for optional confidential record 11 14 information or for confidential record information prior to 11 15 release. If the lawful custodian is a state executive branch 16 agency, the lawful custodian shall provide such services at no 11 17 charge to a requester for up to three hours per month.
11 18 copy equipment is available at the office of the lawful

11 19 custodian of any public records, the lawful custodian shall

11 20 provide any person a reasonable number of copies of any public

11 21 record in the custody of the office upon the payment of a fee. 11 22 The fee for the copying service as determined by the lawful

11 23 custodian shall not exceed the actual cost of providing the

11 24 service. Actual costs shall include only those expenses 11 25 directly attributable to supervising the examination of and 11 26 making and providing copies of public records. Actual costs 11 27 shall not include charges for ordinary expenses or costs such 11 28 as employment benefits, depreciation, maintenance, 11 29 electricity, or insurance associated with the administration 11 30 of the office of the lawful custodian. 11 31 Sec. 17. Section 22.4, Code 2009, is amended to read as 11 32 follows: 11 33 22.4 HOURS WHEN AVAILABLE. 11 The rights of persons under this chapter may be exercised 11 35 at any time during the customary office hours of the lawful 12 custodian of the government records. However, if the lawful custodian does not have customary office hours of at least thirty hours per week, such right may be exercised at any time 12 12 12 4 from nine o'clock a.m. to noon and from one o'clock p.m. to 12 four o'clock p.m. Monday through Friday, excluding legal holidays, unless the person exercising such right and the 12 6 12 lawful custodian agree on a different time. 12 Sec. 18. Section 22.7, subsection 7, Code 2009, is amended Α 12 to read as follows: 12 10 7. Appraisals or appraisal information concerning the 12 11 purchase of real or personal property for public purposes, 12 12 prior to public announcement of a project the submission of 12 13 the appraisal to the property owner or other interest holders 12 14 as provided in section 6B.45. 12 15 Sec. 19. Section 22.7, subsection 10, Code 2009, is 12 16 amended by striking the subsection. Sec. 20. Section 22.7, subsection 11, Code 2009, is 12 17 12 18 amended to read as follows: 12 19 11. <u>a.</u> Personal information in confidential personnel 12 20 records of <u>public</u> government bodies <u>including but not limited</u> 12 21 to cities, boards of supervisors and school districts relating 22 to identified or identifiable individuals who are officials, 12 22 to identified or identifiable individuals who are officials,
12 23 officers, or employees of the government bodies. However, the
12 24 following information relating to such individuals contained
12 25 in personnel records shall be public records:
12 26 (1) The name and compensation of the individual including
12 27 any written agreement establishing compensation or any other
12 28 terms of employment excluding any information otherwise
12 29 excludable from public information pursuant to this section or
12 30 any other applicable provision of law. For purposes of this
12 31 paragraph, "compensation" means payment of, or agreement to
12 32 pay, any money, thing of value, or financial benefit conferred
12 33 in return for labor or services rendered by an officer.
12 34 employee, or other person plus the value of benefits including
12 35 but not limited to casualty, disability, life, or health
13 1 insurance, other health or wellness benefits, vacation,
13 2 holiday, and sick leave, severance payments, retirement
13 3 benefits, and deferred compensation.
13 4 (2) The date the individual was employed by the government
13 5 body.
13 6 (3) The positions the individual holds or has held with
13 7 the government body.
13 8 (4) The educational institutions attended by the
13 9 individual, including any diplomas and degrees earned, and the
13 10 names of the individual's previous employers, positions
13 11 previously held, and dates of previous employment.
14 12 (5) Any final disciplinary action taken against the
15 13 individual that resulted in the individual's discharge.
15 14 b. Personal information in confidential personnel records 23 officers, or employees of the government bodies. However, the <u>individual that resulted in the individual's discharge.</u> 13 14 b. Personal information in confidential personnel records government bodies relating to student employees shall only be released pursuant to 20 U.S.C. 1232g. Sec. 21. Section 22.7, subsection 18, Code 2009, is 13 17 13 18 amended to read as follows: 13 19 18. <u>a.</u> Communications not required by law, rule, 13 20 procedure, or contract that are made to a government body or 13 21 to any of its employees by identified persons outside of 13 22 government, to the extent that the government body receiving 13 23 those communications from such persons outside of government 13 24 could reasonably believe that those persons would be 13 25 discouraged from making them to that government body if they 13 26 were available for general public examination. As used in 13 27 this subsection, "persons outside of government" does not 13 28 include persons or employees of persons who are communicating 13 29 with respect to a consulting or contractual relationship with 13 30 a government body or who are communicating with a government 13 31 body with whom an arrangement for compensation exists. 13 32 Notwithstanding this provision: a. (1) The communication is a public record to the extent 13 34 that the person outside of government making that

13 35 communication consents to its treatment as a public record. 14 b. (2) Information contained in the communication is a 2 public record to the extent that it can be disclosed without 14 14 3 directly or indirectly indicating the identity of the person 14 4 outside of government making it or enabling others to 14 5 ascertain the identity of that person.

c. (3) Information contained in the communication is a public record to the extent that it indicates the date, time, 6 specific location, and immediate facts and circumstances 9 surrounding the occurrence of a crime or other illegal act, 14 10 except to the extent that its disclosure would plainly and 14 11 seriously jeopardize a continuing investigation or pose a 14 12 clear and present danger to the safety of any person. In any 14 13 action challenging the failure of the lawful custodian to 14 14 disclose any particular information of the kind enumerated in 14 15 this paragraph, the burden of proof is on the lawful custodian to demonstrate that the disclosure of that information would 14 16 14 17 jeopardize such an investigation or would pose such a clear 14 18 and present danger.

b. This subsection does not apply to information relating to applications to a government body for employment.

Sec. 22. Section 22.7, subsections 40, 43, and 48, Code

14 22 2009, are amended to read as follows:

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14 23 40. The portion of a record request that contains an 14 24 internet protocol number which identifies the computer from 14 25 which a person requests a record, whether the person using 14 26 such computer makes the request through the IowAccess network -14 27 or directly to a lawful custodian. However, such record may -14 28 be released with the express written consent of the person 14 29 requesting the record.

43. Information obtained by the commissioner of insurance 14 31 pursuant to section 502.607, subsection 2.

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48. Sex offender registry records under chapter 692A-33 except shall only be released as provided in section 692A.13. 34 Sec. 23. Section 22.7, subsection 52, paragraphs a and c, 14 34 14 35 Code 2009, are amended to read as follows:

15 1 a. The following records relating to a chartened 15 2 made to a foundation acting solely for the support of an 15 3 institution governed by the state board of regents, to a chartened support of an institution governed by the state board of regents, to a constitution governed by the state board of the support of an institution governed by the state board of the support of an institution governed by the state board of the support of an institution governed by the state board of the support of an institution governed by the state board of the support of an institution governed by the support of an institution a. The following records relating to a charitable donation 15 4 foundation acting solely for the support of an institution 15 5 governed by chapter 260C, to a private foundation as defined
15 6 in section 509 of the Internal Revenue Code organized for the 7 support of a government body, or to an endow Iowa qualified 8 community foundation, as defined in section 15E.303, organized 9 for the support of a government body:

15 10 (1) Portions of records that disclose a donor's or 15 11 prospective donor's personal, financial, estate planning, or 15 12 gift planning matters.

(2) Records received from a donor or prospective donor 15 14 regarding such donor's prospective gift or pledge.

15 15 (3) Records containing information about a donor of a 15 16 prospective donor in regard to the appropriateness of the action of the gift or pledge. (3) Records containing information about a donor or a solicitation and dollar amount of the gift or pledge.

15 17 15 18 (4) Portions of records that identify a prospective donor 15 19 and that provide information on the appropriateness of the 15 20 solicitation, the form of the gift or dollar amount requested 15 21 by the solicitor, and the name of the solicitor.

15 22 (5) Portions of records disclosing the lateral 15 23 or prospective donor, including the specific form of gift or 13 identify a donor or prospective donor, Portions of records disclosing the identity of a donor 15 25 directly or indirectly, when such donor has requested 15 26 anonymity in connection with the gift or pledge. 15 27 subparagraph does not apply to a gift or pledge from a 15 28 publicly held business corporation.

15 29 Except as provided in paragraphs "a" and "b", portions 15 30 of records relating to the receipt, holding, and disbursement 15 31 of gifts made for the benefit of regents institutions and made 15 32 through foundations established for support of regents 15 33 institutions, including but not limited to written

15 34 fund=raising policies and documents evidencing fund=raising 15 35 practices, shall be subject to this chapter. <u>Unless otherwise</u> provided, the lawful custodian of all records subject to this 2 paragraph is the regents institution to be benefited by such

16 16 16 16 Sec. 24. Section 22.7, subsection 55, Code 2009, is

16 5 amended to read as follows: 16 55. An intelligence assessment and intelligence data under 16 chapter 692, except shall only be released as provided in 16 8 section 692.8A.

16 Sec. 25. Section 22.7, Code 2009, is amended by adding the 16 10 following new subsections:

NEW SUBSECTION. 62. PUBLIC EMPLOYMENT APPLICATIONS. a. The identity and qualifications of an applicant for 16 11 16 12 16 13 employment by a government body if the applicant requests 16 14 anonymity in writing and the government body determines that 16 15 anonymity is necessary to induce the applicant to apply for 16 16 the employment position. Such information shall be exempt 16 17 from disclosure until an applicant is considered by the 16 18 government body to be a finalist for the position. For 16 19 purposes of this subsection, "finalist" means any applicant 16 20 who is determined to be among those who are under final 16 21 consideration for the position, and at least includes the five 16 22 most qualified applicants as determined by the recommending or 16 23 selecting authority. If there are five or fewer applicants 16 24 for the particular position, all of the applicants shall be 16 25 considered finalists for purposes of this subsection. The 16 26 identities and qualifications of the finalists shall be made 16 27 available for public inspection at least three business days 16 28 prior to a final decision. 16 29 b. Documents relating to a government body's evaluation of

16 30 the qualifications and merits of an applicant for employment 16 31 by that government body.

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NEW SUBSECTION. 63. TENTATIVE, PRELIMINARY, OR DRAFT 16 33 MATERIALS. Tentative, preliminary, draft, speculative, or 16 34 research material, created prior to its completion for the 16 35 purpose for which it is intended and in a form prior to the form in which it is submitted for use or used in the actual 2 formulation, recommendation, adoption, or execution of any 3 official policy or action by a public official authorized to 4 make such decisions for the government body. Such materials 5 shall be treated as a public record at the time the materials 6 are actually used for the final formulation, recommendation, 7 adoption, or execution of any official policy or action of a 8 government body.

Sec. 26. Section 22.8, subsection 1, Code 2009, is amended 17 10 to read as follows:

1. The district court may grant an injunction restraining 17 12 the examination, including copying, of a specific public 17 13 record or a narrowly drawn class of public records. A hearing 17 14 shall be held on a request for injunction upon reasonable 17 15 notice as determined by the court to persons requesting access 17 16 to the record which is the subject of the request for 17 17 injunction. It shall be the duty of the lawful custodian and 17 18 any other person seeking an injunction to ensure compliance 17 19 with the notice requirement. Such an injunction may be issued 17 20 only if the petition supported by affidavit shows and if the 17 21 court finds both any of the following:

17 22 a. That the examination would clearly not be in the public 17 23 interest because the potential harm to the public interest 24 from disclosure of the particular information involved clearly 17 25 outweighs any potential benefit to the public interest from

17 26 disclosure. 17 27 b. That b. That the examination would substantially and 17 28 irreparably injure any person or persons because it would 17 29 17 30 17 31 17 32 invade the personal privacy of the identified subject of the 30 record and the harm to that person from such disclosure is not outweighed by the public interest in its disclosure.

32 c. That the record at issue is not a public record. 33 d. That the record at issue is a record exempt from 34 mandatory disclosure pursuant to section 22.7 and that 17 33 17 34 mandatory disclosure pursuant to section 22.7 and that a
17 35 determination by the custodian to permit inspection of the record by one or more members of the public is a violation of <u>law or is arbitrary, capricious, unreasonable, or an abuse of</u> discretion.

Sec. 27. Section 22.8, subsection 4, paragraphs c and d, Code 2009, are amended to read as follows:

c. To determine whether the government record in question 6 is a public record, an optional confidential record, or a 8 confidential record.

To determine whether $\frac{1}{2}$ an optional confidential record d. 18 10 should be available for inspection and copying to the person 18 11 requesting the right to do so. A reasonable delay for this 18 12 purpose shall not exceed twenty calendar days and ordinarily 18 13 should not exceed ten business days.

18 14 Sec. 28. Section 22.10, subsection 3, paragraph b, Code

18 15 2009, is amended to read as follows: 18 16 b. Shall assess the persons who participated in its 18 17 violation damages in the amount of not more than five hundred 18 18 dollars nor and not less than one hundred dollars. However, if a member of a government body knowingly participated in 18 20 such a violation, damages shall be in the amount of not more 18 21 than two thousand five hundred dollars and not less than one

18 22 thousand dollars. These damages shall be paid by the court 18 23 imposing them to the state of Iowa if the body in question is 18 24 a state government body, or to the local government involved 18 25 if the body in question is a local government body. A person 18 26 found to have violated this chapter shall not be assessed such 18 27 damages if that person proves that the person either voted did 18 28 any of the following:
 (1) Voted against the action violating this chapter, 18 29 18 30 refused to participate in the action violating this chapter, 18 31 or engaged in reasonable efforts under the circumstances to 18 32 resist or prevent the action in violation of this chapter+ 18 33 (2) 18 34 <u>Had</u> good reason to believe and in good faith believed 18 35 facts which, if true, would have indicated compliance with the 19 1 requirements of this chapter; or reasonably. (3) Reasonably relied upon a decision of a court or an a 19 19 19 3 formal opinion of the attorney general or the attorney for the 4 government body, given in writing, or as memorialized in the 5 minutes of the meeting at which a formal oral opinion was 19 19 19 19 6 given, or an advisory opinion of the attorney general or the 7 attorney for the government body, given in writing. 8 Sec. 29. Section 22.10, subsection 5, Code 2009, Sec. 30. Section 22.13, Code 2009, is amended to read as follows: 19 19 10 19 11 22.13 SETTLEMENTS == GOVERNMENTAL GOVERNMENT BODIES. 19 12 19 13 1. A written summary of the terms of settlement, including 19 14 amounts of payments made to or through a claimant, or other 19 15 disposition of any claim for damages made against a 19 16 governmental government body or against an employee, officer, 19 17 or agent of a governmental government body, by an insurer
19 18 pursuant to a contract of liability insurance issued to the
19 19 governmental government body, shall be filed with the
19 20 governmental government body and shall be a public record. 2. A final binding settlement agreement between any 19 22 government body of this state or unit or official of such a 19 23 government body that resolves a legal dispute between such a 19 24 government body and another person or entity shall be filed 19 25 with the government body. For each such settlement agreement, 19 26 the government body shall prepare and file, together with the 19 27 settlement agreement, a brief summary indicating the identity 19 28 of the parties involved, the nature of the dispute, any 19 29 underlying relevant facts, and the terms of the settlement. 19 30 The settlement agreement and summary shall be available for 19 31 public inspection. 19 32 Sec. 31. Section 22.14, subsection 3, Code 2009, is 19 33 amended to read as follows: 19 34 3. If a fiduciary or other third party with custody of 19 35 public investment transactions records fails to produce public 20 1 records within a reasonable period of time as requested by the 2 <u>public government</u> body, the <u>public government</u> body shall make 3 no new investments with or through the fiduciary or other 20 20 4 third party and shall not renew existing investments upon 20 5 their maturity with or through the fiduciary or other third 2.0 6 party. The fiduciary or other third party shall be liable for 7 the penalties imposed under section 22.6 statute, common law. 20 20 20 <u>8 or contract</u> due to the acts or omissions of the fiduciary or 20 9 other third party and any other remedies available under 20 10 statute, common law, or contract. 20 11 Sec. 32. NEW SECTION. 22.15 JUDICIAL BRANCH == RULES. 20 12 This chapter does not apply to government records owned, 20 13 created, possessed, or under the control of the judicial 20 14 branch related to the performance by the courts of their 20 15 judicial functions. The supreme court shall prescribe rules 20 16 governing access to such government records consistent with the purposes of this chapter. 20 17 20 18 Sec. 33. <u>NEW SECTION</u>. 23.1 OPEN MEETINGS, PUBLIC 20 19 RECORDS, AND PRIVACY ADVISORY COMMITTEE. 20 20 1. COMMITTEE ESTABLISHED. An open meetings, public 20 21 records, and privacy advisory committee is established to 20 22 serve as a resource for public access to government 20 23 information in light of the policy of this state to provide as 20 24 much public access to government information and proceedings 20 25 as is consistent with the public interest and the need to 20 26 protect individuals against undue invasions of personal

20 27 privacy. 2. MEMBERSHIP.

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20 29 a. The advisory committee shall consist of sixteen 20 30 members, including twelve voting members and four nonvoting 20 31 members.

(1) The voting members shall be the following:

20 33 (a) One member representing municipal interests, appointed 20 34 by the governor.

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(b) One member representing county or regional interests, appointed by the governor.

(c) One member representing school district interests, appointed by the governor.

(d) One member representing law enforcement interests, appointed by the governor.

One member representing executive branch interests, (e) appointed by the governor.

One member representing freedom of information (f) advocacy group interests, appointed by the governor.

(g) One member representing newspaper and broadcasting interests, appointed by the governor.

Two public members, appointed by the governor. (h)

The attorney general or the attorney general's (i) 21 14 designee.

The citizens' aide or the citizens' aide's designee. (j)

(k) A representative from the department of administrative services with expertise in electronic records.

(1)One member representing the judicial branch as 21 19 designated by the chief justice of the supreme court.

(2) The nonvoting members of the advisory committee shall 21 21 be two state representatives, one appointed by the speaker of 21 22 the house of representatives and one appointed by the minority 21 23 leader of the house of representatives, and two state 21 24 senators, one appointed by the majority leader of the senate and one appointed by the minority leader of the senate.

b. A majority of the advisory committee members shall

constitute a quorum.

3. DUTIES. The advisory committee shall:

Serve as the central coordinator of information about 21 30 the public's right to access government information and 21 31 proceedings. The advisory committee shall provide basic information about the requirements of chapters 21 and 22 and 21 33 other relevant freedom of information laws and shall also 21 34 provide information about best practices for state and local 21 35 governments to comply with and to enforce such laws.

b. Serve as a resource to support the establishment and 2 maintenance of a central publicly accessible internet site 3 that provides specific guidance to members of the public about 4 utilizing the relevant law to be better informed and active 5 participants in open government.

Serve as a resource to support education and training about chapters 21 and 22 and other relevant freedom of information laws to lawful custodians and other persons subject to the requirements of such laws.

d. Make recommendations to the governor and the general 22 11 assembly by proposing legislation relating to public access to 22 12 government information.

e. Aid the general assembly in evaluating the impact of legislation affecting public access to government information.

f. Conduct public hearings, conferences, workshops, and 22 16 other meetings as necessary to address problems and suggest solutions concerning access to government information and 22 18 proceedings.

g. Review the collection, maintenance, and use of 22 20 government records by lawful custodians to ensure that 22 21 confidential records and information are handled to adequately 22 22 protect personal privacy interests.

h. Beginning January 10, 2012, and annually thereafter, 22 24 prepare and transmit to the governor and general assembly a 22 25 report relating to public access to government information. 22 26 4. TERMS. The term of the members appointed by the

22 27 governor shall be for three years, staggered by the governor, 22 28 beginning upon the convening of a regular session of the 22 29 general assembly and ending upon the convening of a regular 22 30 session of the general assembly three years later. The terms of the members appointed by a member of the general assembly 22 31 22 32 shall be as provided in section 69.16B.

5. MEETINGS. The advisory committee shall elect a 22 34 chairperson and vice chairperson. The committee shall meet at 22 35 least three times per year but may meet as often as necessary. At least one of the meetings shall be held during the regular legislative session. Meetings may be called by the chairperson or at the request of four members. The The advisorv committee is subject to the open meetings requirements of chapter 21.

EXPENSES OR COMPENSATION.

A member of the general assembly shall be paid, in 8 accordance with section 2.10, per diem and necessary travel

9 and actual expenses incurred in attending meetings of the 23 10 advisory committee.

- b. Public members appointed by the governor shall receive 23 11 23 12 reimbursement for actual and necessary expenses incurred while 23 13 serving in their official capacity.
- 23 14 7. FUNDING. The advisory committee may seek grants, 23 15 appropriations, and outside funding to fund the costs of 23 16 public hearings, conferences, workshops, and other activities 23 17 of the committee. Contributions to support the work of the 23 18 committee shall not be accepted from a political party with a 23 19 pecuniary or other vested interest in the outcome of the 23 20 issues considered by the committee.
- 23 21 8. STAFFING. The legislative services agency shall 23 22 provide staffing and administrative support for the advisory In addition, the committee may contract for 23 23 committee. 23 24 administrative, professional, and clerical services subject to 23 25 the availability of funding. 23 26

Sec. 34. Section 34A.7A, subsection 4, Code 2009, is amended to read as follows: 23 27

4. The amount collected from a wireless service provider 23 28 23 29 and deposited in the fund, pursuant to section 22.7, 23 30 subsection 6, information provided by a wireless service 23 31 provider to the program manager consisting of trade secrets, 23 32 pursuant to section 22.7, subsection 3, and other financial or 23 33 commercial operations information provided by a wireless

23 34 service provider to the program manager, shall be kept -23 35 confidential an optional confidential record as provided under section 22.7. This subsection does not prohibit the inclusion 2 of information in any report providing aggregate amounts and information which does not identify numbers of accounts or

customers, revenues, or expenses attributable to an individual wireless communications service provider. Sec. 35. Section 68B.32B, subsection 11, Code 2009, is

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amended to read as follows: 11. A complaint shall be a public record, but some or all of the contents may be treated as an optional confidential 24 10 <u>record</u> under section 22.7, subsection 18, to the extent 24 11 necessary under subsection 3 of this section. Information informally reported to the board and board staff which results 24 13 in a board=initiated investigation shall be a public record 24 14 but may be treated as an optional confidential information record consistent with the provisions of section 22.7, 24 16 subsection 18. If the complainant, the person who provides 24 17 information to the board, or the person who is the subject of 24 18 an investigation publicly discloses the existence of an 24 19 investigation, the board may publicly confirm the existence of 24 20 the disclosed formal complaint or investigation and, in the 24 21 board's discretion, make the complaint or the informal 24 22 referral public, as well as any other documents that were 24 23 issued by the board to any party to the investigation. 24 24 However, investigative materials may be furnished to the 24 25 appropriate law enforcement authorities by the board at any 24 26 time. Upon the commencement of a contested case proceeding by 24 27 the board, all investigative material relating to that 24 28 proceeding shall be made available to the subject of the The entire record of any contested case 24 29 proceeding.

24 31 record. 24 32 Sec. Sec. 36. Section 76.11, Code 2009, is amended to read as

24 30 proceeding initiated under this section shall be a public

24 33 follows: 76.11 CONFIDENTIALITY OF BOND HOLDERS == EXCEPTIONS. Records of identity of owners of public bonds or obligations maintained as provided in section 76.10 or by the 2 issuer of the bonds are <u>optional</u> confidential records entitled 3 to protection under section 22.7, subsection 17. However, <u>and</u> 4 the issuer of the bonds or a state or federal agency may obtain information as necessary.

Sec. 37. Section 124.553, subsection 3, Code 2009, is amended to read as follows:

Information contained in the program and any 9 information obtained from it, and information contained in the 25 10 records of requests for information from the program, is 25 11 privileged and strictly confidential information. Such 25 12 information is a <u>an optional</u> confidential public record 25 13 pursuant to section 22.7, and is not subject to discovery, 25 14 subpoena, or other means of legal compulsion for release 25 15 except as provided in this division. Information from the 25 16 program shall not be released, shared with an agency or 25 17 institution, or made public except as provided in this 25 18 division.

Sec. 38. Section 135.43, subsection 7, Code 2009, is

25 20 amended to read as follows:

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25 21 7. a. The Iowa department of public health and the 25 22 department of human services shall adopt rules providing for 25 23 disclosure of <u>optional confidential record</u> information which 25 24 is confidential under chapter 22 or any <u>confidential record</u> 25 25 information under any other provision of state law, to the 25 26 review team for purposes of performing its child death and 25 27 child abuse review responsibilities.

b. A person in possession or control of medical, 25 29 investigative, assessment, or other information pertaining to 25 30 a child death and child abuse review shall allow the 25 31 inspection and reproduction of the information by the 25 32 department upon the request of the department, to be used only 33 in the administration and for the duties of the Iowa child 34 death review team. Except as provided for a report on a child 25 35 fatality by an ad hoc child fatality review committee under subsection 4, information and records produced under this section which are optional confidential records under section 22.7 and confidential records under chapter 235A, and 4 information or records received from the confidential records, remain confidential under this section. A person does not incur legal liability by reason of releasing information to 6 the department as required under and in compliance with this 8 section.

Sec. 39. Section 147A.26, subsection 2, Code 2009, is 26 10 amended to read as follows:

2. The data collected by and furnished to the department 26 12 pursuant to this section are optional confidential records of 26 13 the condition, diagnosis, care, or treatment of patients or 26 14 former patients, including outpatients, pursuant to section 26 15 22.7. The compilations prepared for release or dissemination 26 16 from the data collected are not confidential under section 22.7, subsection 2. However, information which individually identifies patients shall not be disclosed and state and federal law regarding patient confidentiality shall apply

Sec. 40. Section 202A.2, subsection 3, paragraph b, Code

26 21 2009, is amended to read as follows: 26 22 b. The department, in consultation with the office of 26 23 attorney general, shall designate information in purchase 26 24 reports that reveals the identity of a packer or livestock 26 25 26 26 seller as optional confidential records pursuant to section 22.7.

Sec. 41. Section 232.149, subsection 2, Code 2009, is 26 28 amended to read as follows: 26 29 2. Records and files of a criminal or juvenile justice

26 30 agency concerning a child involved in a delinquent act are 26 31 public records, except that release of criminal history data, 32 intelligence data, and law enforcement investigatory files is 26 33 subject to the provisions of section 22.7 and chapter 692, and 26 34 juvenile court social records, as defined in section 232.2, 26 35 subsection 31, shall be deemed <u>optional</u> confidential <u>record</u> 27 1 criminal identification files under section 22.7, subsection 2 9. The records are subject to sealing under section 232.150 unless the juvenile court waives its jurisdiction over the child so that the child may be prosecuted as an adult for a public offense.

Sec. 42. Section 252B.24, subsection 3, Code 2009, is amended to read as follows:

3. The records of the state case registry are optional confidential records pursuant to chapter 22 and may only be 27 10 disclosed or used as provided in section 252B.9.

Sec. 43. Section 252G.5, unnumbered paragraph 1, Code 2009, is amended to read as follows:

The records of the centralized employee registry are 27 14 confidential records pursuant to sections 22.7 and section 27 15 252B.9, and may be accessed only by state agencies as provided 27 16 in this section and section 252B.9. When a state agency 27 17 accesses information in the registry, the agency may use the 27 18 information to update the agency's own records. Access to and 27 19 use of the information contained in the registry shall be 27 20 limited to the following:

Sec. 44. Section 321.189A, subsection 6, Code 2009, is 27 22 amended to read as follows:

6. The department shall keep as confidential public 27 23 records under section 22.7, all records regarding licenses 27 25 issued under this section as optional confidential records <u>27 26 under section 22.7</u>.

Sec. 45. Section 452A.33, subsection 1, paragraph d, Code

27 28 2009, is amended to read as follows: 27 29 d. The information included in a report submitted by a 27 30 retail dealer is deemed to be a trade secret, protected as a

confidential record and is an optional confidential record 27 32 pursuant to section $\overline{22.7.}$

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Sec. 46. Section 452A.33, subsection 2, paragraph c, Code

27 33 Sec. 46. Section 452A.33, subsection 452 2 individual retail dealer or at a particular retail motor fuel 3 site. The report shall not include a trade secret protected 4 as a confidential record pursuant as referred to in section 5 22.7.

Sec. 47. Section 455K.4, subsection 4, Code 2009, is amended to read as follows: 7

28 8 4. Information that is disclosed under subsection 2, 9 paragraph "b", is confidential and is not subject to 28 10 disclosure under chapter 22. A governmental entity, 28 11 governmental employee, or governmental official who discloses 12 information in violation of this subsection is subject to the penalty provided in section 22.6. 13

Sec. 48. Section 476.74, subsection 4, Code 2009, is 28 15 amended to read as follows:

28 16 4. VERIFIED COPIES REQUIRED. Every public utility shall 28 17 file with the board a verified copy of the contract or 28 18 arrangement referred to in this section, or a verified summary 28 19 of the unwritten contract or arrangement, and also of all the 28 20 contracts and arrangements or a verified summary of the 28 21 unwritten contracts or arrangements, whether written or 28 22 unwritten, entered into prior to July 1, 1989, and in force 28 23 and effect at that time. Any contract or agreement determined 28 24 by the board to be $\frac{1}{2}$ an optional confidential record pursuant 28 25 to section 22.7 shall be returned to the public utility filing 28 26 the confidential record within sixty days after the contract 28 27 or agreement is filed.

28 28 Sec. 49. Section 477A.7, subsection 3, paragraph b, Code 28 29 2009, is amended to read as follows:
28 30 b. For purposes of this subsection, the number of

28 31 customers of a cable service provider or video service 28 32 provider shall be determined based on the relative number of 28 33 subscribers in that municipality at the end of the prior 28 34 calendar year as reported to the municipality by all incumbent 28 35 cable providers and holders of a certificate of franchise authority. Any records showing the number of subscribers 2 shall be considered optional confidential records pursuant to 3 section 22.7. The incumbent cable provider shall provide to 4 the municipality, on an annual basis, the maintenance and 5 support costs of the institutional network, subject to an 6 independent audit. A municipality acting under this subsection shall notify and present a bill to competitive cable service providers or competitive video service providers 9 for the amount of such support on an annual basis, beginning 29 10 one year after issuance of the certificate of franchise 29 11 authority. The annual institutional network support shall be 29 12 due and paid by the providers to the municipality in four 29 13 quarterly payments, not later than forty=five days after the 29 14 close of each quarter. The municipality shall reimburse the 29 15 incumbent cable provider for the amounts received from 29 16 competitive cable service providers or competitive video

service providers. Sec. 50. Section 507.14, subsections 2, 3, 5, and 6, Code 2009, are amended to read as follows:

2. A report of an examination of a domestic or foreign 29 21 insurer which is preliminary under the rules of the division is a an optional confidential record under chapter 22 except 29 23 when sought by the insurer to which the report relates or an 29 24 insurance regulator of another state, and is privileged and 29 25 confidential in any judicial or administrative proceeding.

3. All work papers, notes, recorded information, 29 27 documents, market conduct annual statements, and copies 29 28 thereof that are produced or obtained by or disclosed to the 29 29 commissioner or any other person in the course of analysis by 29 30 the commissioner of the financial condition or market conduct 29 31 of an insurer are <u>optional</u> confidential records under chapter 29 32 22 and shall be privileged and confidential in any judicial or 29 33 administrative proceeding except any of the following:

a. An action commenced by the commissioner under chapter 507C.

An administrative proceeding brought by the insurance -1 b. division under chapter 17A.

c. A judicial review proceeding under chapter 17A brought by an insurer to whom the records relate.

30 d. An action or proceeding which arises out of the 6 criminal provisions of the laws of this state or the United

30 7 States. 30 8 5. A financial statement filed by an employer 30 9 self=insuring workers' compensation liability pursuant to 30 10 section 87.11, or the working papers of an examiner or the 30 11 division in connection with calculating appropriate security 30 12 and reserves for the self-insured employer are optional 30 13 confidential records under chapter 22 except when sought by 30 14 the employer to which the financial statement or working 30 15 papers relate or an insurance or workers' compensation 30 16 self=insurance regulator of another state, and are privileged 30 17 and confidential in any judicial or administrative proceeding. 30 18 The financial information of a nonpublicly traded employer 30 19 which self=insures for workers' compensation liability 30 20 pursuant to section 87.11 is protected as proprietary trade 30 21 secrets to the extent consistent with the commissioner's 30 22 duties to oversee the security of self=insured workers' 30 23 compensation liability. 30 24 6. Analysis notes, 30 24 6. Analysis notes, work papers, or other documents related 30 25 to the analysis of an insurer are optional confidential 30 26 records under chapter 22. Sec. 51. Section 507A.4, subsection 10, paragraph b, Code 2009, is amended to read as follows: 30 27 30 28 30 29 b. The sponsor of the health benefit plan shall file an 30 30 application for waiver from the provisions of this chapter 30 31 with the commissioner as prescribed by the commissioner and 30 32 shall file periodic statements and information as required by 30 33 the commissioner. The commissioner shall adopt rules pursuant 30 34 to chapter 17A implementing this subsection. All statements 30 35 and information filed with or disclosed to the commissioner 31 pursuant to this subsection are optional confidential records pursuant to chapter 22. Sec. 52. Section 50 31 Section 507E.5, subsection 1, Code 2009, is 31 31 amended to read as follows: 1. All investigation files, investigation reports, and all other investigative information in the possession of the 31 31 31 bureau are confidential records under chapter 22 except as 31 8 specifically provided in this section and are not subject to 31 9 discovery, subpoena, or other means of legal compulsion for 31 10 their release until opened for public inspection by the 31 11 bureau, or upon the consent of the bureau, or until a court of 31 12 competent jurisdiction determines, after notice to the bureau 31 13 and hearing, that the bureau will not be unnecessarily 31 14 hindered in accomplishing the purposes of this chapter by 31 15 their opening for public inspection. However, investigative 31 16 information in the possession of the bureau may be disclosed, 31 17 in the commissioner's discretion, to appropriate licensing 31 18 authorities within this state, another state or the District 31 19 of Columbia, or a territory or country in which a licensee is 31 20 licensed or has applied for a license. 31 21 Sec. 53. Section 515.103, subsection 6, paragraph b, Code 31 22 2009, is amended to read as follows: Information filed with the commissioner of insurance 31 23 31 24 pursuant to this subsection shall be considered a confidential 31 25 record and be recognized and protected as a trade secret 31 26 pursuant to section 22.7, subsection 3. Sec. 54. Section 523A.204, subsection 3, Code 2009, is 31 27 31 28 amended to read as follows: 3. All records maintained by the commissioner under this 31 29 31 30 section shall be optional confidential records pursuant to 31 31 section 22.7, subsection 58, and shall not be made available 31 32 for inspection or copying except upon the approval of the 31 33 commissioner or the attorney general. Sec. 55. Section 523A.502A, subsection 2, Code 2009, is 31 34 31 35 amended to read as follows: 32 2. All records maintained by the commissioner under this 32 section shall be optional confidential records pursuant to section 22.7, subsection 58, and shall not be made available 32 32 for inspection or copying except upon the approval of the 32 commissioner or the attorney general. Sec. 56. Section 523C.23, subsection 1, paragraph c, unnumbered paragraph 1, Code 2009, is amended to read as 32 32 7 32 8 follows: 32 Information obtained in the course of an investigation is -32 10 confidential shall be treated as an optional confidential 32 11 record as provided in section 22.7. However, upon a 32 12 determination that disclosure of the information is necessary 32 13 or appropriate in the public interest or for the protection of 32 14 consumers, the commissioner may do any of the following: 32 15 Sec. 57. Section 556.24A, subsection 2, Code 2009, i

32 16 amended to read as follows: 2. Notwithstanding any other provision of law, any other

Section 556.24A, subsection 2, Code 2009, is

32 18 identifying information set forth in any report, record, 32 19 claim, or other document submitted to the treasurer of state 32 20 pursuant to this chapter concerning unclaimed or abandoned 32 21 property is a confidential shall be treated as an optional 32 22 confidential record as provided in section 22.7 and shall be 32 23 made available for public examination or copying only in the 32 24 discretion of the treasurer. 32 25 Sec. 58. Section 692.8A, subsection 4, Code 2009, is 32 26 amended to read as follows:

32 27 4. An intelligence assessment and intelligence data shall 32 28 be deemed a confidential record of the department under section 22.7, subsection 55, except as otherwise provided in 32 30 this subsection. This section shall not be construed to 32 31 prohibit the dissemination of an intelligence assessment to 32 32 any agency or organization if necessary for carrying out the 32 33 official duties of the agency or organization, or to a person 32 34 if disseminated for an official purpose, and to a person if 32 35 necessary to protect a person or property from a threat of 1 imminent serious harm. This section shall also not be 2 construed to prohibit the department from disseminating a 3 public health and safety threat advisory or alert by press 4 release or other method of public communication.

Sec. 59. Section 692A.13, subsection 8, Code 2009, is 6 amended to read as follows:

8. Sex offender registry records are confidential records 8 pursuant to section 22.7 and shall only be released as 9 provided in this section.

Sec. 60. Section 708.2B, unnumbered paragraph 2, Code 2009, is amended to read as follows:

District departments or contract service providers shall 33 13 receive upon request peace officers' investigative reports 33 14 regarding persons participating in programs under this 33 15 section. The receipt of reports under this section shall not 33 16 waive the confidentiality of the reports under section 22.7.

Sec. 61. Section 716.6B, subsection 1, paragraph a, Code 33 18 2009, is amended to read as follows:

a. An aggravated misdemeanor if computer data is accessed 33 20 that contains a an optional confidential record, as defined in 33 21 section 22.7, operational or support data of a public utility, 33 22 as defined in section 476.1, operational or support data of a 33 23 rural water district incorporated pursuant to chapter 357A or 33 24 504, operational or support data of a municipal utility 33 25 organized pursuant to chapter 388 or 389, operational or 33 26 support data of a public airport, or a trade secret, as 33 27 defined in section 550.2.

Sec. 62. Section 907.4, Code 2009, is amended to read as 33 29 follows:

DEFERRED JUDGMENT DOCKET. 907.4

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A deferment of judgment under section 907.3 shall be 33 32 entered promptly by the clerk of the district court, or the 33 33 clerk's designee, into the deferred judgment database of the 33 34 state, which shall serve as the deferred judgment docket. 33 35 docket shall contain a permanent record of the deferred judgment including the name and date of birth of the defendant, the district court docket number, the nature of the 3 offense, and the date of the deferred judgment. Before 4 granting deferred judgment in any case, the court shall search 5 the deferred judgment docket and shall consider any prior 6 record of a deferred judgment against the defendant. The 7 permanent record provided for in this section is a an optional confidential record exempted from public access under section 8 22.7 and shall be available only to justices of the supreme 34 10 court, judges of the court of appeals, district judges, 34 11 district associate judges, judicial magistrates, clerks of the 34 12 district court, judicial district departments of correctional 34 13 services, county attorneys, and the department of corrections 34 14 requesting information pursuant to this section, or the 34 15 designee of a justice, judge, magistrate, clerk, judicial 34 16 district department of correctional services, or county attorney, or department.

Sec. 63. Section 915.90, unnumbered paragraph 1, Code

2009, is amended to read as follows: A person in possession or control of investigative or other 34 21 information pertaining to an alleged crime or a victim filing 34 22 for compensation shall allow the inspection and reproduction 34 23 of the information by the department upon the request of the 34 24 department, to be used only in the administration and 34 25 enforcement of the crime victim compensation program. 34 26 Information and records which are optional confidential

34 27 records under section 22.7 and information or records received

34 28 from the confidential such information or records remain

34 29 confidential under this section. Sec. 64. Section 22.6, Code 2009, is repealed. 34 30 34 31 34 32 EFFECTIVE DATE. Sec. 65. This Act takes effect July 1,

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EXPLANATION

This bill relates to Iowa's Open Meetings Law (Code chapter 34 35 21) and Iowa's Public Records Law (Code chapter 22) and creates the public records, open meetings, and privacy 2 advisory committee.

DEFINITION OF MEETING. The bill expands the definition of "meeting" under the open meetings law to include serial 5 gatherings of members of a governmental body who constitute 6 less than a majority of the members at each gathering, but who collectively constitute a majority of the members, where the 8 series of gatherings includes deliberation or action upon any 35 9 matter within the scope of the governmental body's 35 10 policy=making duties. The bill specifies that a "meeting" 35 11 does not include written electronic communications by one or 35 12 more members of a governmental body or by its chief executive 35 13 officer that are ordinarily preserved and are accessible and 35 14 that are sent to a majority of the members of the governmental 35 15 body, or a series of such written electronic communications 35 16 each sent only to a minority of the members of the 35 17 governmental body but that in the aggregate are sent to a 35 18 majority of the members, that both concern a particular matter 35 19 within the scope of the governmental body's policymaking 35 20 duties and would otherwise constitute a meeting, if the 35 21 written electronic communications, to the extent such 35 22 communications are not exempt from disclosure, are either 35 23 posted on the governmental body's internet site or public 35 24 bulletin board prior to the next regular meeting or copies are 35 25 made available for public inspection at the governmental 35 26 body's next meeting. If a special meeting is held on the 35 27 subject matter of the communications before the next regular 35 28 meeting, the communications shall be posted prior to the 35 29 special meeting or made available for public inspection at 35 30 that meeting.

The bill provides that except as otherwise provided, a 35 32 reconvened meeting of a governmental body is also subject to 35 33 the meeting notice requirements pursuant to Code section 21.4. 35 34 This requirement does not apply to a meeting of a governmental 35 35 body that is reconvened within four hours of the start of its 1 recess, where an announcement of the time, date, and place of 2 the reconvened meeting is made at the original meeting in open session and recorded in the minutes of the meeting and there 4 is no change in the agenda. The notice requirement also does 5 not apply to a meeting held by a formally constituted subunit 6 of a parent governmental body during a lawful meeting of the 7 parent governmental body or during a recess in that meeting of 8 up to four hours, or a meeting of that subunit immediately 9 following the meeting of the parent governmental body, if the 36 10 meeting of the subunit is publicly announced in open session 36 11 at the parent meeting and the subject of the meeting 36 12 reasonably coincides with the subjects discussed or acted upon 36 13 by the parent governmental body. The bill also changes all 36 14 references relating to "tape" recordings of closed meetings to 36 15 "audio" recordings.

CIVIL AND CRIMINAL PENALTY PROVISIONS. The bill increases 36 17 the civil penalty damage amounts for violations of the open 36 18 meetings and public records laws for each member of the 36 19 governmental body or each person who knowingly participated in 36 20 the violation from not less than \$100 and not more than \$500 36 21 to not less than \$1,000 and not more than \$2,500 subject to 36 22 the existing defenses contained in Code sections 21.6 and 36 23 22.10. The bill retains the current civil penalty damage 36 24 amounts for such violations for each member of the 36 25 governmental body or each person who participated in the

36 26 violation (\$100 to \$500). 36 27 The bill repeals the c The bill repeals the criminal penalty provision for knowing 36 28 violations or attempts to violate any provisions of the public 36 29 records law.

PUBLIC RECORDS == CHAPTER PURPOSE. The bill provides a 36 31 purpose provision in the public records chapter. The bill 36 32 provides the purpose of the public records law is to provide 33 as much transparency in government operations as possible 36 34 consistent with the need to avoid undue invasions of personal 36 35 privacy.

The bill amends the terms used to RECORDS DEFINITIONS. identify records and different classes of records under the 3 public records law.

The bill defines a "record" under Code chapter 22 to mean

5 information of every kind, nature, and form preserved or 6 stored in any medium including but not limited to paper, electronic media, or film media. The bill also designates the 8 following categories of records in Code chapter 22:

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"Government record" means a record owned by, created 37 10 by, in the possession of, or under the control of, any unit, 37 11 division, or part of state or local government or the 37 12 officials or employees of such bodies in the course of the 37 13 performance of their respective duties.

2. "Public record" means a government record which a 37 15 member of the public has an unqualified right to examine and 37 16 copy and includes a government record not designated by 37 17 statute as either a confidential record or an optional 37 18 confidential record.

3. "Confidential record" means a government record 37 20 designated by statute as unavailable for examination and

37 21 copying by a member of the public. 37 22 4. "Optional confidential record" means a government 37 23 record designated by statute as unavailable for examination 37 24 and copying by a member of the public unless otherwise ordered 37 25 by a court, by the lawful custodian of the records, or by 37 26 another person duly authorized to release such information.

The bill makes conforming changes throughout the Code based 37 28 upon the new identification terms for various classes of 37 29 records established in the bill for Code chapter 22. 37 30 conforming terminology changes provide for a continuation of 37 31 the current public disclosure status of records. Additional 37 32 conforming changes to these and other Code provisions may be 37 33 necessary to fully implement the new identification terms for 37 34 various classes of records established by the bill.

RECORDS ACCESS == GOVERNMENT BODY CONTRACTS WITH 1 NONGOVERNMENT BODY. Current law provides that a government 2 body may not avoid application of the public records law by 3 contracting out any of its functions to a nongovernment person 4 or entity. The bill provides that a record created by, in the 5 possession of, or under the control of, any nongovernment body 6 or person which is a direct part of the execution or performance of duties imposed upon the nongovernment body or 8 person by contract with a government body under which the 9 nongovernment body or person performs a function of the 38 10 government body is a government record. The lawful custodian 38 11 of such a government record is the government body with whom 38 12 the nongovernment body or person has executed the contract. 38 13 Consistent with this change, the bill makes a conforming 38 14 amendment relating to records involving charitable donations 38 15 and specifies that, unless otherwise provided, the lawful 38 16 custodian of all records relating to the receipt, holding, and 38 17 disbursement of gifts made for the benefit of regents 38 18 institutions and made through foundations established for the 38 19 support of regents institutions is the regents institution to 38 20 be benefited by such gifts.

RECORDS REQUESTS == TIME LIMITS. The bill provides that 38 22 upon receipt of an oral or written request to examine or copy 38 23 a public record, the lawful custodian shall, if feasible in 38 24 the ordinary course of business, permit such examination or 38 25 copying at the time of the request. If it is not feasible in 38 26 the ordinary course of business to permit examination or 38 27 copying of the public record at the time of the request, the 38 28 lawful custodian shall immediately notify the requester, 38 29 orally or in writing, when such examination or copying may 38 30 take place which shall be no later than five business days from the time of the request unless there is good cause for 38 32 further delay. If further delay is necessary because of good 38 33 cause, the lawful custodian shall provide the requester with a 38 34 written statement detailing the reason or reasons for the 38 35 delay and the date by which the request will be satisfied.

If the lawful custodian is in doubt as to whether the record requested is a public record or whether the requester should be permitted to examine or copy a record specified in 4 Code section 22.7, the lawful custodian shall make that 5 determination within 10 business days from the date of the 6 request unless further delay is necessary. Examination or 7 copying of the record shall be allowed within five business 8 days from the date the lawful custodian makes the decision to 39 9 permit examination or copying of the record unless there is 39 10 good cause for further delay in fulfilling the request. If 39 11 the lawful custodian denies a request to examine or copy a 39 12 record, the custodian must provide the requester at the time 39 13 of the denial a written statement denying the request and 39 14 detailing the specific reason or reasons for the denial. If

39 15 the lawful custodian does not fulfill a request to examine or

39 16 copy a public record within the time frames prescribed, the 39 17 request shall be deemed denied and the requester shall be 39 18 entitled to file a lawsuit against the lawful custodian

39 19 pursuant to Code section 22.10.
39 20 PUBLIC RECORDS INFORMATION OFFICER. The bill provides that 39 21 a government body shall designate and publicly identify a 39 22 public records officer as a point of contact for the public 39 23 requesting access to a government record. The public records 39 24 officer shall also ensure the government body's record 39 25 retention and destruction policies and procedures comply with 39 26 the applicable law.

SUPERVISION == FEES. The bill provides that a lawful 39 28 custodian may charge a reasonable fee for reviewing records 39 29 for optional confidential or confidential record information 39 30 prior to release. If the lawful custodian is a state 39 31 executive branch agency, the lawful custodian shall provide 39 32 such services without charge to the requester for up to three 39 33 hours per month.

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APPRAISAL INFORMATION. Current law provides that appraisal 39 35 or appraisal information concerning the purchase of real or 1 personal property for public purposes, prior to public 2 announcement of a project, shall be confidential. The bill 3 amends this law to provide that such information shall remain 4 confidential prior to the submission of the appraisal to the 5 property owner or other interest holders as provided in Code 6 section 6B.45.

PERSONAL INFORMATION IN CONFIDENTIAL PERSONNEL RECORDS. 8 Current law provides that personal information in confidential 9 personnel records of government bodies shall be confidential, 40 10 unless otherwise ordered by a court, by the lawful custodian, 40 11 or by another duly authorized person to release such 40 12 information. The bill specifies that the name and 40 13 compensation of the individual, the date the individual was 40 14 employed by the government body, the positions the individual 40 15 holds or has held with the government body, the individual's 40 16 qualifications for the position that the individual holds or 40 17 has held including but not limited to educational background 40 18 and work experience, and any final disciplinary action taken 40 19 against the individual that resulted in the individual's 40 20 discharge shall be public records. Personal information in 40 21 confidential personnel records of government bodies relating 40 22 to student employees shall only be released pursuant to the 40 23 requirements of the Federal Family Educational Rights and 40 24 Privacy Act (FERPA).

PUBLIC EMPLOYMENT APPLICATIONS. The bill provides that 40 26 identity and qualifications of an applicant for employment by 40 27 a government body if the applicant requests anonymity in 40 28 writing and the government body determines that anonymity is 40 29 necessary to induce the applicant to apply for the public 40 30 employment position shall be confidential unless otherwise 40 31 ordered by a court, by the lawful custodian, or by another 40 32 duly authorized person. Such information shall be exempt from 40 33 disclosure until an applicant is considered by the government 34 body to be a finalist for a position in public employment. 40 35 "Finalist" means a person who is one of five or fewer 1 applicants under final consideration for a public employment 2 position. If there are five or fewer applicants for the 3 particular position, all of the applicants shall be considered 4 finalists. The identities and qualifications of the finalists 5 shall be made available for public inspection at least three 6 business days prior to the final decision. Documents relating to a government body's evaluation of the qualifications and 8 merits of an applicant for employment by a government body are 9 also confidential records unless otherwise released by the 41 10 appropriate person.

TENTATIVE, PRELIMINARY, OR DRAFT MATERIALS. Tentative, 41 12 preliminary, draft, speculative, or research material, created 41 13 prior to its final completion for the purpose for which it is 41 14 intended and in a form prior to the form in which it is 41 15 submitted for use in the final formulation, recommendation, 41 16 adoption, or execution of any official policy or action by a 41 17 public official authorized to make such decisions for the 41 18 government body, are confidential unless ordered otherwise by 41 19 the appropriate official. Such materials shall be treated as 20 public record at the time they are actually used as the basis 41 21 for the final formulation, recommendation, adoption, or 41 22 execution of any official policy or action of a government 41 23 body.

INJUNCTION RESTRAINING EXAMINATION OF PUBLIC RECORDS. 41 41 25 Current law provides that, under specified circumstances, a 41 26 district court may grant an injunction restraining the

41 27 examination, including copying, of a specific public record or 41 28 a narrowly drawn class of public records. Such an injunction 41 29 may be issued only if the petition supported by affidavit 30 shows and if the court finds that the examination would 41 31 clearly not be in the public interest and that the examination 41 32 would substantially and irreparably injure any person or 33 persons. The bill amends this provision to provide that the 41 41 34 district court may grant an injunction upon a finding that the 35 examination would clearly not be in the public interest 42 1 because the potential harm to the public interest from 42 2 disclosure of the particular information involved clearly 3 outweighs any potential benefit to the public interest from 42 42 4 disclosure, or that the examination would substantially and 5 irreparably injure any person or persons because it would 6 invade the personal privacy of the identified subject of the 42 42 42 7 record and the harm to that person from such disclosure is not 8 outweighed by the public interest in its disclosure, or that 9 the record at issue is not a public record, or that a 42 42 42 10 determination by the custodian to permit inspection of an 42 11 optional public record by one or more members of the public is 42 12 a violation of law or is arbitrary, capricious, unreasonable, 42 13 or an abuse of discretion. 42 14 SETTLEMENT AGREEMENTS. Code chapter 22 currently provid 42 15 that a written summary of the terms of settlement or other 42 16 disposition of any claim for damages made against any Code chapter 22 currently provides 42 17 government body or against an employee, officer, or agent of a 42 18 government body, by an insurer pursuant to a contract of 42 19 liability insurance issued to the government body, shall be 42 20 filed with the government body and shall be a public record. 42 21 The bill provides that all final binding settlement agreements 42 22 between any government body of this state or other unit or 42 23 official of such a government body that resolves a legal 42 24 dispute between such a government body and another person or 42 25 entity shall be filed with the government body together with a 42 26 brief summary indicating the identity of the parties involved, 42 27 the nature of the dispute, any underlying relevant facts, and 42 28 the terms of the settlement. The settlement agreement and 42 28 the terms of the settlement. The settlement agreement and
42 29 summary shall be available for public inspection.
42 30 TAX=EXEMPT BONDING AUTHORITY == CODE CHAPTER 7C == MEETINGS 42 31 AND RECORDS. The bill provides that an entity eligible to

42 32 exercise tax=exempt bonding authority under Code chapter 7C 42 33 designated by the state to serve as a secondary market for 42 34 student loans and a nonprofit tax=exempt bonding authority 42 35 under Code chapter 7C whose board of directors is appointed by

the governor is subject to the provisions of the open meetings and public records laws.

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JUDICIAL BRANCH == RULES. The bill provides that Code 4 chapter 22 does not apply to government records owned, 5 created, possessed, or under the control of the judicial 6 branch related to the performance by the courts of their judicial functions. The bill provides the supreme court shall prescribe rules governing access to such records consistent 9 with the purposes of Code chapter 22.

43 43 10 OPEN MEETINGS, PUBLIC RECORDS, AND PRIVACY ADVISORY 43 11 COMMITTEE. The bill creates an open meetings, public records, 43 12 and privacy advisory committee to serve as a resource for 43 13 public access to government information in light of the policy 43 14 of the state to provide as much public access to government 43 15 information and proceedings as is consistent with the public 43 16 interest and the need to protect individuals against undue 43 17 invasions of personal privacy. The advisory committee shall 43 18 consist of 16 members, including 12 voting members and four 43 19 nonvoting, legislative members. The advisory committee shall 43 20 serve as the central coordinator of information about the 43 21 public's right to access government information and 43 22 proceedings. The advisory committee shall provide basic 43 23 information about the requirements of Code chapters 21 and 22 43 24 and other relevant freedom of information laws, shall provide 43 25 information about best practices for state and local 43 26 governments to comply with and to enforce such laws, shall 43 27 serve as a resource to support the establishment and 43 28 maintenance of a central publicly accessible internet site and 43 29 to support education and training about Code chapters 21 and 43 30 22 and other relevant freedom of information laws to lawful $43\ 31$ custodians and other persons subject to the requirements of $43\ 32$ such laws, shall submit a report and make recommendations to 43 33 the governor and the general assembly by evaluating and

43 34 proposing legislation relating to public access to government 43 35 information, shall conduct public hearings, conferences,

44 1 workshops, and other meetings as necessary to address problems

2 and suggest solutions concerning access to government

- 3 information and proceedings, and shall review the collection,
 44 4 maintenance, and use of government records by lawful
 5 custodians to ensure that confidential records and information
 44 6 are adequately protecting personal privacy interests.
 44 7 EFFECTIVE DATE. The bill takes effect July 1, 2010.
 44 8 LSB 2139SV 83
 44 9 rh/rj/14